



## **We are working to make the seminar registration process for CFP candidates easier:**

- The website will begin accepting registrations on August 23, a week earlier than previously planned.
- Registrations will be processed in the order in which they are received.
- **Since registrations placed through the website include the **Date and Time** of the request, we strongly encourage you to register online.**
- You will receive an automatic response from the website confirming the registration request was transmitted.
- Once your registration has been processed by our staff you will receive an email with PDFs of your Invoice or Payment Receipt and Class details.

**As always we welcome your questions by telephone and email before or after you register.**

## **FAQs**

### **What if I qualify for a tuition reduction?**

The website will take a pre-authorization for the full seminar tuition. It does not make price adjustments you may qualify to receive, and doesn't charge or take actual funds from your card.

When your registration request is processed we make the price adjustments based on your records with Foran. Your confirmation invoice and payment receipts will show the correct amounts.

### **What if the seminar dates I chose are already full?**

Your registration request will still go through the website and we will contact you as soon as possible with options that could include changing your seminar dates or going on a wait list. This is why our auto-response message includes the following:

*“Your order has been received and is on-hold. We will confirm your registration by sending you an email with class details and a payment receipt attached. We strongly recommend waiting until you have this confirmation before making any travel arrangements.”*

**As always we welcome your questions by telephone and email before or after you register.**

